

# Successfully Navigating the Transition to Remote Learning Through a Planned Approach

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“**Digital Education Perspectives and Best Practices from the United States**”

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# Emergency Academic Plan – Ensuring a Stable Academic Environment During Times of Crisis

- Items to address
  - **Facilities** – How will teaching and learning continue if the physical spaces are affected by a natural disaster?
    - Alternate locations - Local churches, schools and colleges
  - **Faculty** – How will teaching and learning occur if we do not have enough qualified faculty due to illness or faculty are not able to come to work?
    - Arrangements with surrounding colleges and remote learning tools
  - **Infrastructure** – Do we have the technology and online infrastructure needed?
    - Maintaining consistency and quality in an online learning environment (2010 action project)



# Standardized Online Course Shell Design



EST.

1922

My Cowley Online

Cowley Resources

cowleytemplate20 Cowley Template 20

Announcements



▼ cowleytemplate20  
(Cowley Template 20)

Announcements

Syllabus

Start Here

Course Content

Course Tools

Cowley Email

Calendar

My Grades

Blackboard Student Help

Institutional Resources

Tutor.com

## Announcements

Create Announcement

### Welcome to Cowley!

Posted on: Friday, May 22, 2020 10:42:49 AM CDT

#### Eddie I Andreo,

Welcome to your class: **Cowley Template 20 (cowleytemplate20)**!

To get started, click on the **Syllabus** link in the left menu. After reviewing the syllabus, click on the **Start Here** link and begin reviewing the information.

Once you've reviewed all the information under the Start Here link, go immediately to **Course Content** where you will find all the instructional materials for this course. If you have questions regarding the course content, please reach out to your instructor by clicking on the **Cowley Email** link in the left menu. If you have questions of a more technical matter, visit the **Institutional Resources** link for additional services such as our 24/7 Blackboard help desk, Academic and Disability Support Services, and even free online tutoring through Tutor.com.

# Faculty Training and Support



2020 Rubrics  
and Discussions

Cowley College



2020 iPad  
Training

Cowley College



2020 Summer  
Symposium

Cowley College



Quality Matters  
IYOC

Cowley College



2019 Summer  
Symposium

Cowley College



Blackboard  
Online Qualified

Cowley College

# Mandatory Student Orientation

The screenshot shows the Blackboard interface for the course 'NC05100 Blackboard Student Orientation'. The top navigation bar includes the Cowley College logo, 'EST. 1922', and links for 'My Cowley Online', 'Cowley Resources', and 'System Admin'. The course title and '1] Begin and Log In' are displayed in the breadcrumb trail. A left-hand navigation menu lists various course sections, with '1] Begin and Log In' selected. The main content area features a 'WELCOME!' message, a 'BE A BETTER LEARNER' graphic, and a list of instructions for students. A section titled 'SmarterMeasure Student Assessment' provides details about the readiness indicator. An 'ACTIVITY >>>' section contains a plus sign icon and instructions to start here or read the page first, along with a goal, tools covered, and what's included in the checklist. A blue arrow points to a link in the 'Right-click the Begin and Log In Checklist' instruction.

NC05100 Blackboard Student Orientation 1] Begin and Log In

My Cowley Online Cowley Resources System Admin

Edit Mode is: OFF

1] Begin and Log In

WELCOME!

- 1] Begin and Log In
- 2] Course Content
- 3] Communicate
- 4] Social Features
- 5] Tests - Assignments
- 6] Stay on Track
- 7] Get Help
- 8] Final Assessment

Course Discussion Tools

Assessments

My Grades

Blackboard Learn Help

Cowley 24/7 Helpdesk

Course Management

Control Panel

- Content Collection
- Course Tools
- Evaluation
- Grade Center
- Users and Groups

Ensure your success from the start by **preparing** your computer, schedule, and internet access before classes begin. Order your textbook early. In Blackboard, start learning how to navigate and personalize your settings right away.

**SmarterMeasure Student Assessment**

The SmarterMeasure Learning Readiness Indicator is a web-based assessment which measures a learner's readiness for succeeding in an online and/or technology-rich learning program based on non-cognitive indicators of success. SmarterMeasure indicates the degree to which an individual student possesses attributes, skills, and knowledge that contribute to success in learning.

Cowley College is dedicated to your success and we have chosen to provide this initiatory assessment to better determine what you may need assistance with as you begin your distance education journey. There are no "right" or "wrong" answers to the survey - just your answers. Be open and honest with the survey and it can best match you to the best free resources for you. The results of the survey are only used to help you succeed as a learner. No admissions nor financial aid decisions are being influenced by your scores.

The SmarterMeasure assessment takes about 10-15 minutes to complete. When you complete the survey, you will receive a colorful report that helps you understand your scores. Make sure to read each page of the report. The free resources are listed at the bottom of each page.

**Please click on the link above to get started. This is required.**

ACTIVITY >>>

**+** Start here -OR- read the page first and do this activity last.

**Goal:** Find your way around the global features that are available outside of individual courses.

**Tools Covered:** My Blackboard, profiles, personal information, privacy options, notification settings, My Cowley Online tab, course cartridge access keys.

**What's Included:** The checklist gives you a quick path to each tool and direct links to relevant help.blackboard.com topics. Help topics include step-by-step instructions, images, and video tutorials (when available).

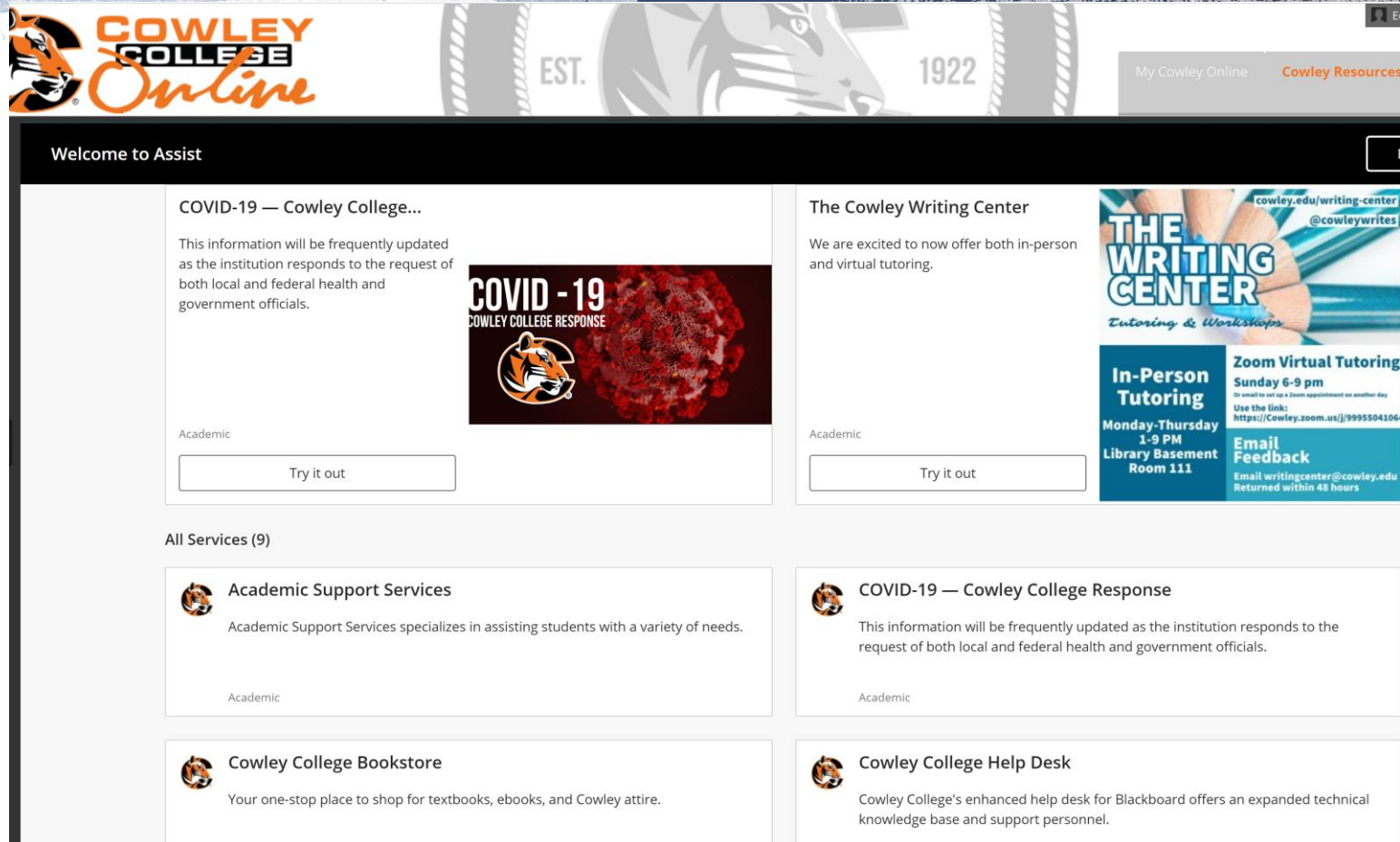
**Right-click the [Begin and Log In Checklist](#)**

Open it in a new window so that you can read it alongside this course as you complete the tasks.

# Honorlock Virtual Proctoring

The screenshot displays a Blackboard course interface for 'cowleytemplate20 (Cowley Template 20)'. On the left is a navigation menu with items like 'Announcements', 'Syllabus', 'Start Here', 'Course Content', 'Course Tools' (highlighted with a red box and arrow), 'Cowley Email', 'Calendar', 'My Grades', 'Blackboard Student Help', 'Institutional Resources', and 'Tutor.com'. Below the menu is a 'Course Management' section and a 'Control Panel' with 'Content Collection' and 'Course Tools'. The main area shows a 'Course Tools' dropdown menu with options: 'Build Content', 'Assessments', 'Tools', and 'Partner Content'. Below this is a grid of tool icons and labels: 'Discussion Board', 'Blogs', 'Journal', 'Wikis', 'Honorlock LTI' (with a red arrow pointing to its shield icon), 'Cowley Digital Access', 'Zoom Meetings', and 'Blackboard Collaborate'. Each tool icon has a small dropdown arrow next to it.

# Faculty and Student Resources



The screenshot shows the Cowley College Online website. At the top, there is a navigation bar with the Cowley College logo (a tiger head) and the text "COWLEY COLLEGE Online". To the right of the logo, it says "EST. 1922". Further right, there are links for "My Cowley Online" and "Cowley Resources". Below the navigation bar, there is a "Welcome to Assist" section. This section contains several resource cards. The first card is for "COVID-19 — Cowley College..." with a description: "This information will be frequently updated as the institution responds to the request of both local and federal health and government officials." It includes a "Try it out" button and a small image of a tiger head and a red virus particle. The second card is for "The Cowley Writing Center" with a description: "We are excited to now offer both in-person and virtual tutoring." It includes a "Try it out" button and a graphic for "THE WRITING CENTER" with details for "In-Person Tutoring" (Monday-Thursday 1-9 PM, Library Basement Room 111) and "Zoom Virtual Tutoring" (Sunday 6-9 pm). Below these cards, there is a section titled "All Services (9)" which lists several services: "Academic Support Services", "COVID-19 — Cowley College Response", "Cowley College Bookstore", and "Cowley College Help Desk". Each service card includes a small icon, a title, a brief description, and a "Try it out" button.

**COWLEY COLLEGE Online** EST. 1922 My Cowley Online Cowley Resources

Welcome to Assist

**COVID-19 — Cowley College...**  
This information will be frequently updated as the institution responds to the request of both local and federal health and government officials.  
Academic  
[Try it out](#)

**The Cowley Writing Center**  
We are excited to now offer both in-person and virtual tutoring.  
Academic  
[Try it out](#)

**THE WRITING CENTER**  
Tutoring & Workshops  
cowley.edu/writing-center @cowleywrites

**In-Person Tutoring**  
Monday-Thursday 1-9 PM  
Library Basement Room 111

**Zoom Virtual Tutoring**  
Sunday 6-9 pm  
Use the link: <https://cowley.zoom.us/j/99955041064>

**Email Feedback**  
Email [writingcenter@cowley.edu](mailto:writingcenter@cowley.edu)  
Returned within 48 hours

**All Services (9)**

**Academic Support Services**  
Academic Support Services specializes in assisting students with a variety of needs.  
Academic  
[Try it out](#)

**COVID-19 — Cowley College Response**  
This information will be frequently updated as the institution responds to the request of both local and federal health and government officials.  
Academic  
[Try it out](#)

**Cowley College Bookstore**  
Your one-stop place to shop for textbooks, ebooks, and Cowley attire.  
[Try it out](#)

**Cowley College Help Desk**  
Cowley College's enhanced help desk for Blackboard offers an expanded technical knowledge base and support personnel.  
[Try it out](#)



# Thank you!

Please contact me at:

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