Instructional Continuity at North Carolina Central University with Quality Matters

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North Carolina Central University

Ensuring Quality in Digital Education Forum - 23 March, 2021

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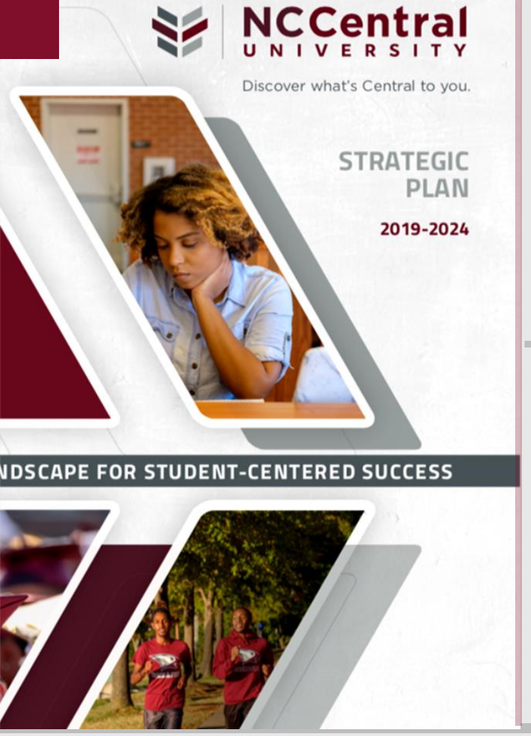


GOAL 1

Student Access and Success

NCCU will ensure delivery of The Eagle Promise to increase student access and success.

Objective 1.5 Expand NCCU Online.

- Achieve Quality Matters certification for **85% of faculty who teach online**.

GOAL 4

Institutional Sustainability

NCCU will increase and sustain university-wide resources to support and advance institutional priorities.

DE SP Objective 3.2

Foster best practices in course delivery.

DE SP Objective 3.3

Create a system of distance education faculty support.

DE SP Objective 3.4

Institute a culture of faculty recognition.

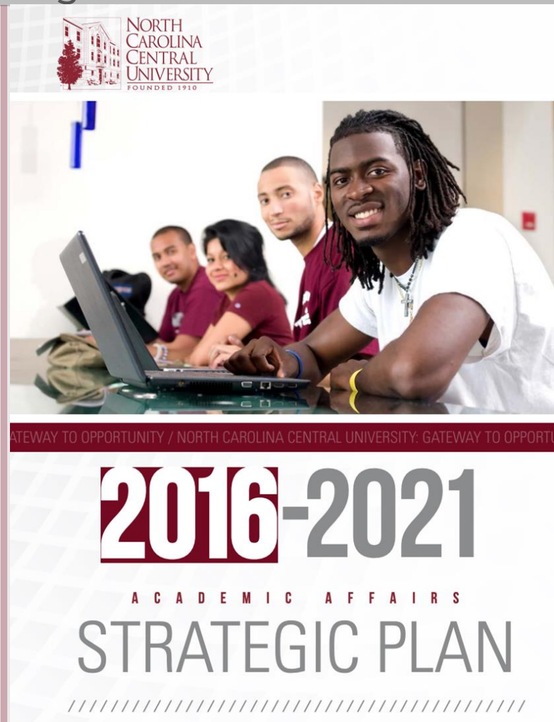
GOAL 2

Create an environment of collaborative learning and cross disciplinary programming.

Objective 2.3

Creating experiences that require students to rely upon cross-disciplinary teaching and learning.

- Apply Quality Matters Rubric to course design.



Reimagining Our Resources

NCCentral UNIVERSITY
Office of E-Learning
A Title III Activity

ONLINE COURSE DEVELOPMENT TRAINING

2020 SUMMER SESSIONS I & II

These trainings and resources have been provided by the NCCU Office of e-Learning to support faculty development of Summer Session 2020 courses.

TRAININGS FOR SCHOOLS & COLLEGES

COMMUNICATING SUCCESS

- Communicating Online Learning Expectations
- Communicating with Your Students
- Providing Consistent Support
- Identifying Academic and Student Support Resources

INSTRUCTIONAL MATERIALS

- Incorporating Lectures
- Utilizing Microsoft Word, PDF, and Textbook Readings
- Integrating Multimedia
- Supplementing with Open Educational Resources (OER)

INTERACTION & ENGAGEMENT

- Engaging Learners with Discussion
- Incorporating Peer-Review Activities
- Reimagining Lab and Performance-Based Activities

ONLINE ASSESSMENT

- Incorporating Tests, Quizzes, and Exams
- Employing Assignments and Projects
- Utilizing Presentations and Psychomotor-Based Demonstrations

UNIVERSAL DESIGN

- Promoting Ease-of-Use through Course Navigation
- Utilizing Multimedia that Support Diverse Learners
- Identifying Services and Resources to Support Students and Faculty
- Promoting Online Neurodiversity and Inclusion

RESOURCES & SUPPORT

COURSE DESIGN RESOURCES

COURSE DEVELOPMENT CHECKLIST

- Designing for Success
- Guiding Students and Their Learning
- Teaching Effectively Online
- Quality Matters-Based Best Practices for Course Design

NCCU INSTRUCTIONAL CONTINUITY LESSON

- Self-Paced Mini-Modules
  - Communicating with Your Learners
  - Selecting Instructional Materials
  - Interaction and Engagement
  - Assessing Learners Online

BLACKBOARD BEST PRACTICE SUMMER TEMPLATE

- Getting Started in Your Course
- Interactive Syllabus
- Learning Modules to Upload Content
- Upswing Free Remote Tutoring
- NCCU Resources
- Instructor Resources

INSTRUCTIONAL SUPPORT

INSTRUCTIONAL CONTINUITY LIAISONS

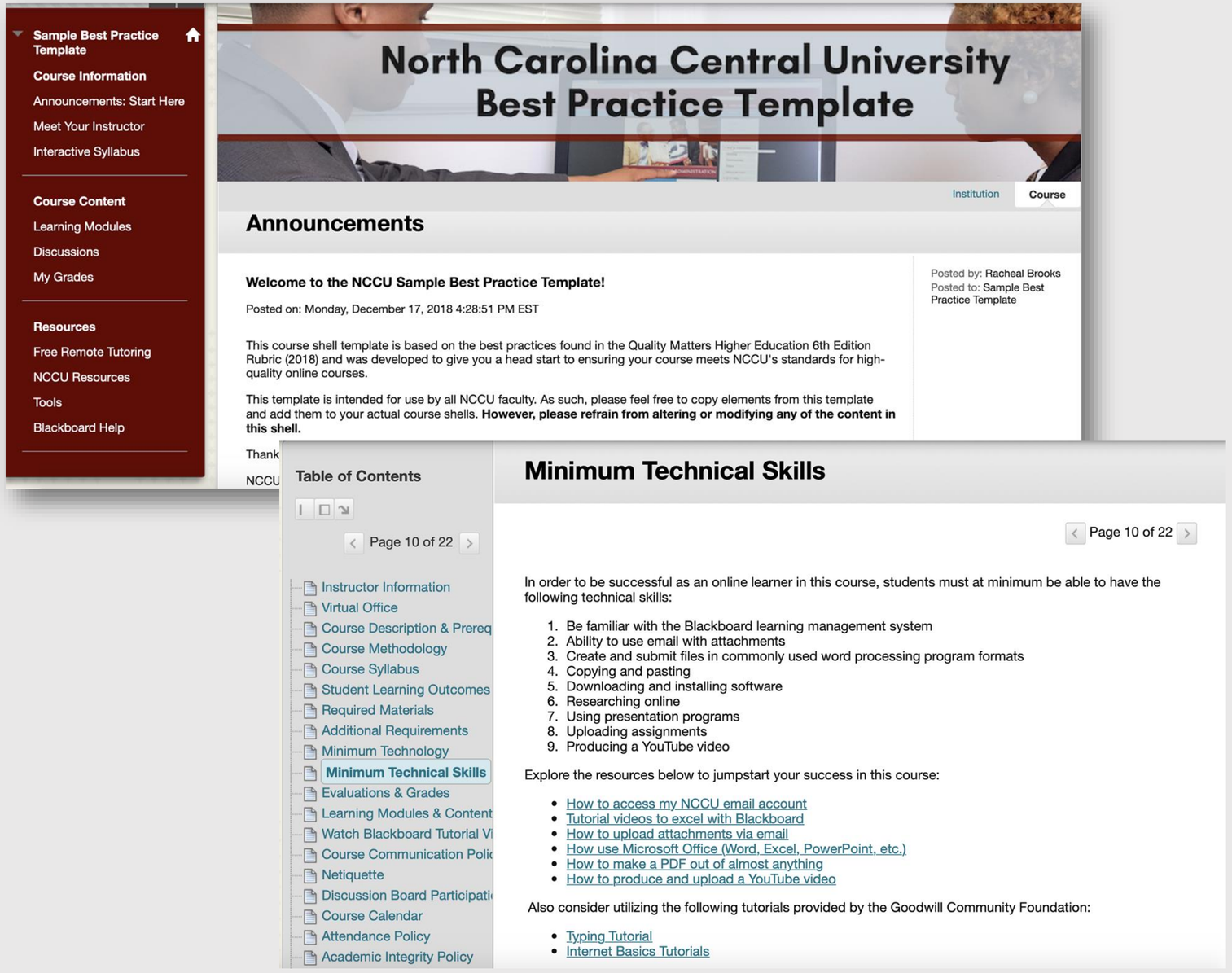
- Exceptional Online Instructors Identified by Deans
- Peer Mentors to Support Faculty in Designing and Delivering Online Courses
- Disseminate Information, Consult, and Identify Faculty Needs

E-LEARNING VIRTUAL "DROP-IN" SESSIONS

- Dr. Racheal Brooks | Monday - Friday 10:00am - 12:00pm
- Dr. Zakaria Jouaibi | Monday - Friday 2:00pm - 4:00pm
- Instructional Continuity Liaisons | To be Announced

INSTRUCTIONAL CONTINUITY COMMUNITY BOARD

- Instructional Preparedness Checklist
- Student Remote Learning Preparedness Checklist
- Quick links to faculty and student support resources
- Accommodations for Remote Learning Resource Guide



Sample Best Practice Template
Course Information
Announcements: Start Here
Meet Your Instructor
Interactive Syllabus
Course Content
Learning Modules
Discussions
My Grades
Resources
Free Remote Tutoring
NCCU Resources
Tools
Blackboard Help

North Carolina Central University
Best Practice Template

Institution | Course

Announcements

Welcome to the NCCU Sample Best Practice Template!

Posted on: Monday, December 17, 2018 4:28:51 PM EST

Posted by: Racheal Brooks
Posted to: Sample Best Practice Template

This course shell template is based on the best practices found in the Quality Matters Higher Education 6th Edition Rubric (2018) and was developed to give you a head start to ensuring your course meets NCCU's standards for high-quality online courses.

This template is intended for use by all NCCU faculty. As such, please feel free to copy elements from this template and add them to your actual course shells. **However, please refrain from altering or modifying any of the content in this shell.**

Thank

NCCU

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- Evaluations & Grades
- Learning Modules & Content
- Watch Blackboard Tutorial Vi
- Course Communication Polic
- Netiquette
- Discussion Board Participati
- Course Calendar
- Attendance Policy
- Academic Integrity Policy

Minimum Technical Skills

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In order to be successful as an online learner in this course, students must at minimum be able to have the following technical skills:

1. Be familiar with the Blackboard learning management system
2. Ability to use email with attachments
3. Create and submit files in commonly used word processing program formats
4. Copying and pasting
5. Downloading and installing software
6. Researching online
7. Using presentation programs
8. Uploading assignments
9. Producing a YouTube video

Explore the resources below to jumpstart your success in this course:

- How to access my NCCU email account
- Tutorial videos to excel with Blackboard
- How to upload attachments via email
- How use Microsoft Office (Word, Excel, PowerPoint, etc.)
- How to make a PDF out of almost anything
- How to produce and upload a YouTube video

Also consider utilizing the following tutorials provided by the Goodwill Community Foundation:

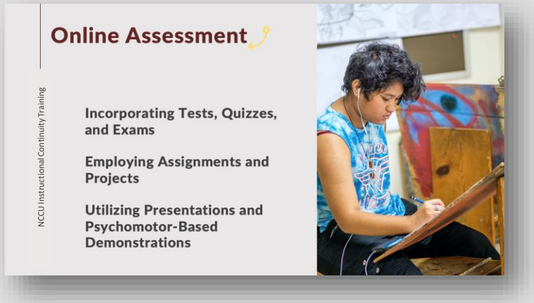
- Typing Tutorial
- Internet Basics Tutorials

NCCU Instructional Continuity Training

Discuss effective approaches for communicating with your learners.

Identify resources and strategies for curating online instructional materials.

Examine key components of engaging NCCU online and hybrid courses.



Explore strategies for assessing your learners in the online environment.

Discover methods to promote universal access for diverse learners.

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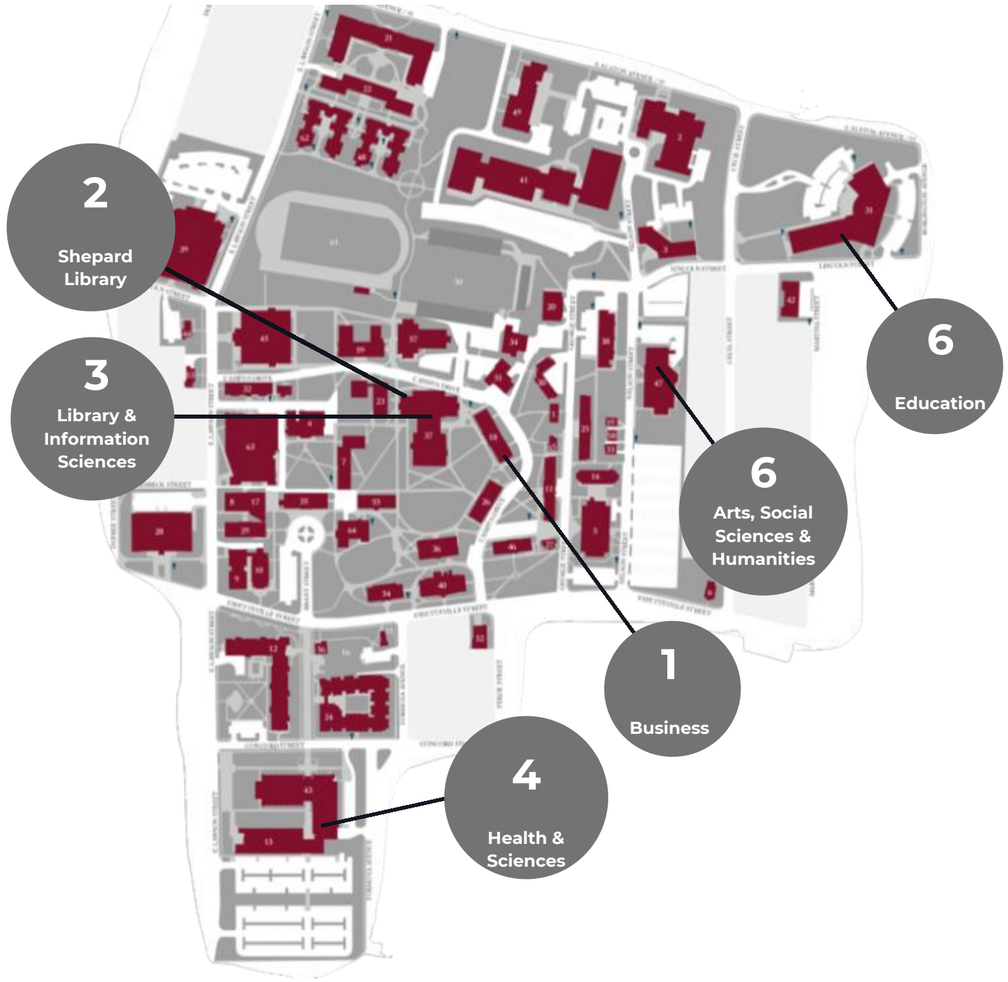

Division of Extended Studies

Office of e-Learning

Office of Faculty Professional

Quality Assurance Ambassadors

College of Arts, Social Sciences, and Humanities

- Criminal Justice
- Language and Literature
- Mass Communication
- Music
- Psychology
- Public Administration
- Social Work

College of Health and Sciences

- Biological and Biomedical Sciences
- Chemistry
- Environmental, Earth, and Geospatial Sciences
- Nursing

School of Business

- Hospitality and Tourism Administration

School of Education

- Counselor Education
- Communication Disorders

School of Library and Information Sciences

Shepard Library

- Assistant Director
- Research and Instructional Services

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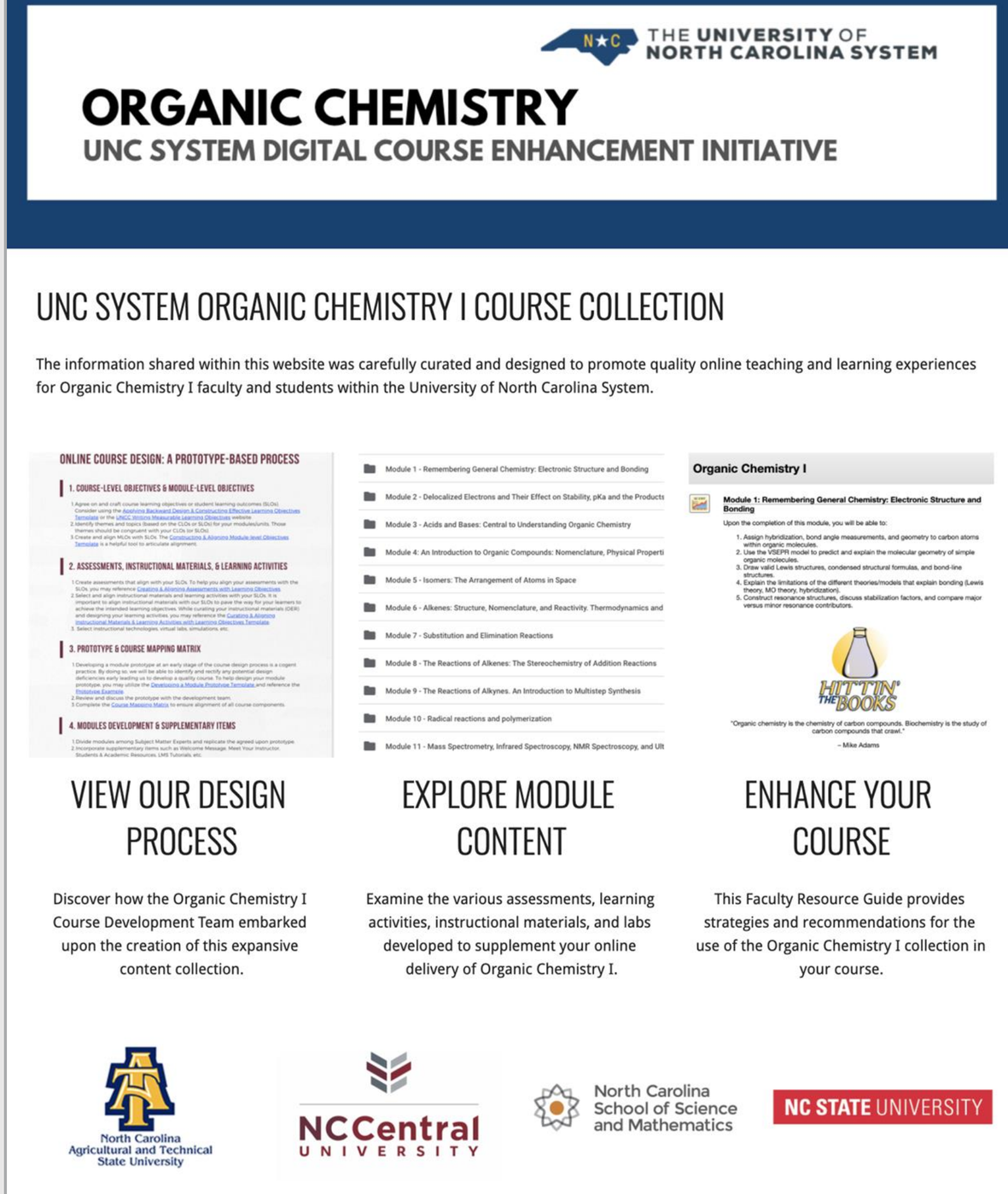
UNC System Digital Course Enhancement Initiative

- More than 70 teams of UNC System experts (instructional designers, faculty, librarians)
- Development of hundreds of open educational resources (OERs) for high-enrollment courses to support transition to remote and online learning
- Initiative duration: May 28, 2020 – June 30, 2020

"With more than 70 experts from our institutions working in discipline-specific teams, this project represents one of our largest collaborative efforts in recent memory. Each collection consolidates decades of accumulated teaching experience and a wide array of perspectives to improve how we serve students at all our institutions—this exemplifies what we can accomplish when we act together as a System."

- Andrew Kelly, Ph.D.
Senior Vice President for Strategy and Policy
University of North Carolina System Office



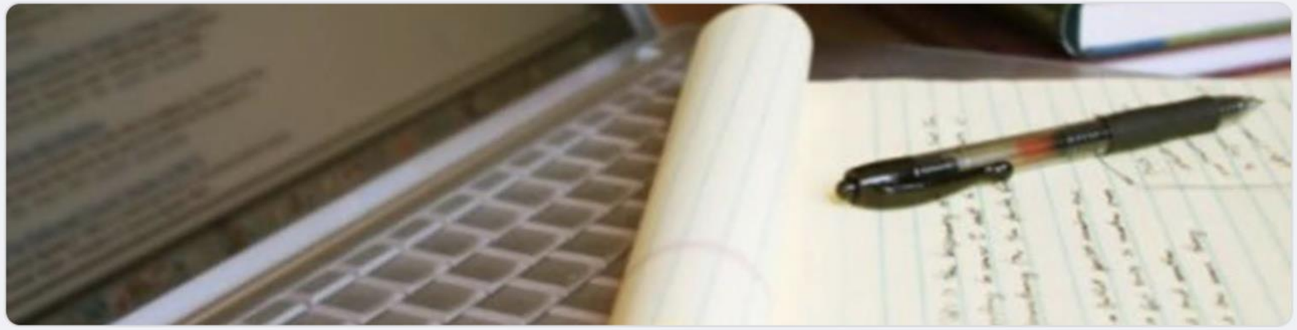
Supporting Our System Colleagues

- Charge from Fayetteville State University Interim Provost to reinforce commitment to return to high-quality online and hybrid instruction post-COVID transition

- University of North Carolina System QM Council established in 2018 to democratize access to Quality Matters for all 17 UNC System institutions

- Coordinated effort between FSU Office of Faculty Development leadership and UNC System QM Council
  - Consultation with Quality Matters staff
  - Development of Initiative scope
  - Identification of available System resources and personnel
  - Call for Quality Matters Master Reviewers and Peer Reviewers

- FSU Internal Review Expectations:
  - Initiative duration: September 1, 2020 – January 18, 2021
  - Approximately 100 courses
  - 1 course per faculty member
  - Online courses must meet all *essential* Specific Review Standards and earn a minimum of 85/100 points



Call for Quality Matters (QM) Reviewers

Fayetteville State University is seeking Quality Matters (QM) Master and Peer level Reviewers to provide direct consultation and QM Internal Course Reviews for 109 FSU faculty participating in a course redesign initiative.

Peer Reviewers who have participated in at least two previous QM official reviews is preferred.

The goal of this initiative is to support FSU faculty in effectively incorporating the QM standards in their courses. Online courses must incorporate all essential standards and earn a minimum score of 85/100 points to meet internal review expectations.

Appalachian State University · ECU · ECSU Elizabeth City State University Founded 1891 · Fayetteville State University · North Carolina Agricultural and Technical State University

North Carolina School of Science and Mathematics · NC State University · University of North Carolina Asheville · The University of North Carolina at Chapel Hill · UNC Charlotte

UNC Pembroke · School of the Arts · UNCW · Western Carolina University · Winston-Salem State University

The University of North Carolina System

Thank You!

Please contact me at:

rmbrooks@nccu.edu

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